



Northern Lights Community School

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Bullying, Harassment, or Intimidation Reporting Form

Directions: Bullying, Harassment and Intimidation are serious and will not be tolerated. This is a form to report alleged bullying, harassment or intimidation that occurred on school property; at a school-sponsored activity/event off school property; on a school bus; or on the way to and/or from school*, in the current school year. If you are a student victim, the parent/guardian of student victim, a close adult relative of a student victim or a school staff member and wish to report an incident of alleged bullying, harassment or intimidation, complete this form and return it to the Principal at the student victim's school. Contact the school for additional information or assistance at any time.

Bullying, harassment, or intimidation means intentional conduct, including verbal, physical, or written conduct, or an intentional electronic communication, that

(I) creates a hostile educational environment by substantially interfering with a student's educational benefits, opportunities, or performance, or with a student's physical or psychological well-being, and is motivated by an actual or a perceived personal characteristic including race, national origin, marital status, sex, sexual orientation, gender identity, religion, ancestry, physical attribute, socioeconomic status, familial status or physical or mental ability or disability; 2. threatening or seriously intimidating; and

(II) 1. occurs on school property, at a school activity or event, or on a school bus; or 2. substantially disrupts the orderly operation of a school. Electronic communication means a communication transmitted by means of an electronic device, including a telephone, cellular phone, computer, or pager.

Today's date: _____

PERSON REPORTING INCIDENT Name: _____

Telephone: _____ E-mail: _____

Place an X in the appropriate box:

Student Parent/guardian Close adult relative School Staff Student Witness/Bystander

1. Name of student victim: _____ Grade _____

2. Name(s) of alleged offender(s) (if known): (please print) _____

3. On what date(s) did the incident happen? _____

4. Where did the incident happen? (choose all that apply)

- On school property At a school-sponsored activity or event off school property
 On a school bus On the way to/from school
 Internet

5. Place an X next to the statement(s) that best describes what happened. (choose all that apply)

- Any bullying, harassment, or intimidation that involved physical aggression
- Getting another person to hit or harm the student
- Teasing, name-calling, making critical remarks, or threatening, in person or by other means
- Demeaning remarks and making the victim of jokes
- Making rude and/or threatening gestures
- Excluding or rejecting the student
- Intimidating (bullying), extorting or exploiting
- Spreading harmful rumors or gossip
- Other (specify)

6. What did the alleged offender(s) say or do?

(attach a separate sheet if necessary)

7. Why did the harassment or intimidation (bullying) occur?

(attach a separate sheet if necessary)

8. Did a physical injury result from this incident? No Yes

If yes, explain

12. Is there any additional information you would like to provide?

Printed Name: _____

Signature: _____

Date: _____